

Vacation Rental Fees & Permit Process

Vacation Rental Permit \$500.00

This is onetime fee due at application (1st time)

Annual Permit renewal fee \$250.00

This fee begins in year two and is intended to cover cost associated with the required annual inspection

All other planning board fees associated with the Vacation Rental Permit such as the \$70.00 Special Use permit or \$70.00 Zoning Boards of Appeals fees are waived and considered included in the onetime application fee.

Permit Process

- Submit the application and fee to the Town Clerk. After receipt, you will be contacted for a property inspection.
- When the inspection report is completed and submitted, the Planning Board Secretary will then schedule and advertise a Public Hearing. You will be notified of the hearing. We ask that you or a representative be present for the hearing for any questions the Planning Board may have.
- After the Public Hearing (normally the same evening) the Planning Board will vote to either issue or deny a permit. The Planning Board meets the 4th Monday of every Month at 7 p.m..
- In the event a permit is denied, the applicant has the right to schedule a hearing before the Zoning Board Of Appeals