



**FAYETTE COMPREHENSIVE PLAN UPDATE
STEERING COMMITTEE
MEETING NOTES**

**November 27, 2023; 5:30 pm
TOWN HALL**

I. Review of Prior Meeting Notes MRB Group

The Steering Committee received meeting notes as part of the agenda distribution. All members present concurred that the notes were accurate. The MRB Group Team will send the November meeting minutes to the Town Clerk for posting on the Town's website.

II. Review of Full Draft Comprehensive Plan MRB Group

The MRB Group Team reviewed the draft comprehensive plan with the Steering Committee. Emma noted that much of the draft should look familiar as it includes information and materials the Steering Committee has been before. She overviewed the structure of the draft plan noting the introduction, current conditions, planning process, planning foundations, implementation matrix, and future land use chapters.

The Steering Committee engaged in discussion regarding the draft plan, making particular note of edits to the Implementation matrix section and future land use section. The Steering Committee noted that additional language should be included regarding the Town's efforts to create a

Mixed-Use Overlay District (MUO) and that the current zoning section should be reordered to match the zoning code.

The Steering Committee also discussed the language regarding implementing a Complete Streets policy in the hamlets. The Steering Committee noted that the farming community already has a hard time navigating the roads due to the narrow widths and traffic, so any measures to narrow the roads would not be supported. The MRB Group team noted that they would adjust the language to better reflect the rural nature of Fayette and ensure the plan addresses that the Town will need to consider a multitude of factors if it implements a Complete Streets policy. The MRB Group team emphasized that the Complete Streets policy will be a key part of the hamlet revitalization strategy, as having safe pedestrian and multi-modal transportation infrastructure is necessary to encourage commercial/retail and residential development.

The concern of overseeing the implementation of the comprehensive plan was brought up. The Steering Committee discussed multiple options to ensure there is a group of individuals tasked with advancing the plan and ensuring it stays on the radar of the Town Board. The Steering Committee discussed whether it would be more effective to create a standalone Comprehensive Plan Implementation Committee or create a new subcommittee of the Planning Board that could also include Town Staff and community members. Following discussion, the Steering Committee determined that a subcommittee would be most efficient.

Emma encouraged the Steering Committee to review the draft comprehensive plan more in-depth on their own and send her edits as soon as possible. She also encouraged the Steering Committee to send her pictures they had of Fayette to be included in the final version of the plan.

IV. Other Business

The Steering Committee discussed having a focus group for the farming community to better understand the needs and challenges facing this constituent group. The MRB Group team stated that they would schedule a farming focus group in December.

V. Activity Prior to Next Meeting

MRB Group

The MRB Group Team will complete edits to the draft comprehensive plan and continue working on the final draft formatting. The MRB Group team will schedule a focus group to gather input from the farming community.

VIII. Next Meeting

January 22nd, 2024, 5:30 pm at Town Hall