



**FAYETTE COMPREHENSIVE PLAN UPDATE  
STEERING COMMITTEE  
MEETING NOTES**

**August 28, 2023; 5:30 pm  
TOWN HALL**

**I. Review of Prior Meeting Notes**

**MRB Group**

*The Steering Committee received meeting notes as part of the agenda distribution. All members present concurred that the notes were accurate. The MRB Group team will send the April meeting minutes to the Town Clerk for posting on the Town's website.*

**II. Review of Planning Process & Vision and Values Chapters**

**MRB Group**

*Emma Falkenstein provided a brief overview of the Planning Process and Vision & Values chapters distributed to the Steering Committee in the meeting packet. She explained how these chapters provide the initial guiding framework for how the Town intends to use the comprehensive plan. Following discussion, she asked for the Steering Committee to review the documents and provide feedback prior to the September meeting.*

### **III. Review Implementation Matrix**

**MRB Group**

*Emma Falkenstein reviewed the draft implementation matrix, noting that the objectives and action items in the matrix will provide a guide to action the Town's vision and values outlined in the comprehensive plan. The Steering Committee engaged in discussion regarding how the draft implementation matrix buildings on action items from the old comprehensive plan, as well as includes new items based on the identified priority policy areas.*

*Keith Tidball made particular note of the Town's extensive progress regarding implementing environmental conservation policies since adopting the prior comprehensive plan. Multiple Steering Committee members indicated a desire to promote sustainability initiatives while also protect the Town's agricultural land and support the local farming community.*

*Following discussion, Emma encouraged the Steering Committee to review the matrix and send her comments/feedback.*

### **V. Public Engagement**

**MRB Group**

Emma Falkenstein informed the Steering Committee that the Town intends to host a public engagement session for a grant application, and that this event provides a great opportunity to allow the public to review the draft implementation matrix. Emma noted that many of the Town's New York Forward (NYF) grant projects align with the priority policy areas in the comprehensive plan and that winning the grant would be a great way to kickstart the plan implementation process.

The joint NYF and comprehensive plan public engagement event was scheduled for September 6<sup>th</sup> at 6:00 pm at the Stone Church in the Hamlet of Fayette.

### **VI. Activity Prior to Next Meeting**

**MRB Group**

*The MRB Group team will incorporate edits to the Planning Process and Vision & Values chapters of the comprehensive plan and begin graphic design. The Steering Committee will review the Implementation Matrix and*

*provide feedback which the MRB Group team will incorporate into the Plan Implementation Chapter. MRB Group team will coordinate and prepare materials for the September public engagement event.*

**VII. Other Business**

**VIII. Next Meeting**

Steering Committee Meeting 9/25/23